



# REQUEST FOR QUOTATION (RFQ) No. 267-2023

## Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

| Purchase Request No. | DESCRIPTION/PARTICULARS       | APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT |
|----------------------|-------------------------------|---|
| 2023-04-152 (NSTP)   | VARIOUS AUDIO VISUAL SUPPLIES | 65,632.00   |

Purpose: for Regional Annual Administrative Tactical Inspection (RAATI)

Philgeps Posting: Active Date: 4/27/23 Closing Date: 5/12/23 Category: AVD & VISUAL EQUIP Reference No.: 9695377

Interested suppliers are required to submit the following documents:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input checked="" type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGep's Registration             | <input checked="" type="checkbox"/> Omnibus Sworn Statement             |
|   | <input type="checkbox"/> Brochure, if applicable                        |

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University (045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 5/12/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
**ELENA M. T. TEOFILO**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 4/25/2023  
 RFQ No. 267-2023  
 PR No. 2023-04-152 (NSTP)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

| ITEM NO. | UNIT | ITEM & DESCRIPTION   | QUANTITY | UNIT PRICE | TOTAL PRICE |
|----------|------|--|----------|------------|-------------|
| 7        | unit | <b>MEGAPHONE</b> , Handheld, 15W, Rated Power Output 15W, Battery Life for voice use 14h, Colour Grey, Weight 1.1kg, Depth 346mm, Height 291mm, Width 210mm  | 2        |            |             |
| 8        | unit | <b>PORTABLE TWO-WAY RADIO</b> 2 way radio portable communication, Item Weight: 7.5 ounces. Product Dimensions: 4.7 x 2.2 x 1.4 inches, Batteries: 1 lithium ion batteries required (included), Display type: LCD   | 4        |            |             |
| 9        | unit | <b>LAPTEL</b> , Lapel Microphone   | 1        |            |             |
| 10       | unit | <b>15" 2 way 480W Powered Portable Sound System</b> Plastic Cabinet, AC220V or DC12V (With built-in Rechargeable Batteries) With 2 Wireless Microphone With 2 Mic Input (1 XLR, 1 PLSS) With FM Radio, Bluetooth, Guitar Input (Shared with Mic 2 inputs), USB & SD Port, 5 Band Equalizer and LCD Display, Aux / Line In; and Line Out, remote Control, Handle and Wheels | 1        |            |             |
|          |      |  |          |            |             |

Warranty \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
**E-mail Address** : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_



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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9695377  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Various Audio Visual Supplies  
**Area of Delivery** Tarlac

|  |                              |                     |
|--|------------------------------|---------------------|
| <b>Solicitation Number:</b> 267-2023   | <b>Status</b>                | Pending             |
| <b>Trade Agreement:</b> Implementing Rules and Regulations   | <b>Associated Components</b> | 3                   |
| <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b> Goods   | <b>Document Request List</b> | 0                   |
| <b>Category:</b> Audio and Visual Equipment  | <b>Date Published</b>        | 27/04/2023          |
| <b>Approved Budget for the Contract:</b> PHP 65,632.00   | <b>Last Updated / Time</b>   | 26/04/2023 08:37 AM |
| <b>Delivery Period:</b> 30 Day/s   | <b>Closing Date / Time</b>   | 02/05/2023 13:00 PM |
| <b>Client Agency:</b>  |                              |                     |
| <b>Contact Person:</b> Tutchie Panlilio<br>Clerk<br>TSU, Romulo Blvd. San Vicente, Tarlac City, Philippines<br>Tarlac City<br>Tarlac<br>Philippines 2300<br>63-2-092058494963<br><br>elenamayteofilo73@gmail.com |                              |                     |

| Description  |  |  |          |              |
|--------------|--|--|----------|--------------|
| For NSTP use |  |  |          |              |
| Line Items   |  |  |          |              |
| Item No.     | Description                                  | Description  | Quantity | Budget Price |
| 1            | MEGAPHONE                                    | Handheld, 15W, Rated Power Output 15W, Battery Life for voice use 14h, Colour Grey, Weight 1.1kg, Depth 346mm, Height 291mm, Width 210mm   | 2 Unit   | 6,720.00     |
| 2            | PORTABLE TWO-WAY RADIO                       | 2 way radio portable communication, Item Weight: 7.5 ounces. Product Dimensions: 4.7 x 2.2 x 1.4 inches, Batteries: 1 lithium ion batteries required (included), Display type: LCD   | 4 Unit   | 42,112.00    |
| 3            | LAPEL  | Lapel Microphone   | 1 Unit   | 2,240.00     |
| 4            | 15" 2 way 480W Powered Portable Sound System | Plastic Cabinet, AC220V or DC12V (With built-in Rechargeable Batteries) With 2 Wireless Microphone With 2 Mic Input (1 XLR, 1 PLSS) With FM Radio, Bluetooth, Guitar Input (Shared with Mic 2 inputs), USB & SD Port, 5 Band Equalizer and LCD Display, Au | 1 Unit   | 14,560.00    |

**Other Information**

The bidders must download the attached documents in the associated component section.

**Created by** Tutchie Panlilio

**Date Created** 26/04/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the

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