



REQUEST FOR QUOTATION (RFQ) No. 872-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-10-442 (PROCUREMENT)	I.T. EQUIPMENT	97,000.00
Purpose: for Office use (Supplemental APP 2024)		

Philgeps Posting: Active Date: 11/1/24 Closing Date: 11/7/24 Category: OFFICE EQUIP. SUPPLIES & CONSUMABLES Reference No.: 11423542

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 70 calendar days from receipt of approved PO/NTP
- Bid Validity: 70 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 11/7/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 10/30/2024
 RFQ No. 872-2024
 PR No. 2024-10-442 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	set	OFFICE DESKTOP COMPUTER, PC Assembly: Pre-built by the manufacturer Processor: At least 10 cores and 16 threads or equivalent, Latest generation processor available on the market or higher, Max Turbo Frequency At least 4.6 GHz, at least 10 nm Process Size OS: Preloaded Genuine / Original Windows 11 Pro 64bit English (Original OS) Recovery USB Kit by the Manufacturer Included) Memory: 2 x 8GB DDR4, Total of 16GB DDR4 Memory Storage: 512GB NVME SSD Graphics: Integrated Graphics Ports: at least 1 RJ-45 port 10/100/1000 Mbps (rear) at least 6 USB Ports (USB 2.0/3.0) Ports (front and rear) 1 Universal Audio Jack (front) 1 Line-out multifunction Line-in audio port (rear) with Display Output ports (rear) Display: atleast 24" Wide Screen Monitor with LED Back Light (same brand as system unit and compatible to the unit's primary display output port) Peripherals: Keyboard, Optical scroll mouse (must be same brand with system unit) Certifications: TCO Certified, EPEAT registered, Energy Star 8.0 Manufacturer ISO Certifications: ISO 9001, ISO 14001 Warranty: 4-5 years next business day on-site repair / warranty on all labor and parts by the manufacturer's authorized in-country/local technical support on desktop computer set. Support Services: Supplier/Manufacturer shall respond within 24 hours for Technical Assistance/Support which can provide response to technical issues via Telephone Call, Email or Site Visit upon verbal/written notification by the end-user agency, Supplier/Manufacturer should have an Authorized Service/Support Center nationwide Uninterrupted Power Supply Rated power in W: 650 W Rated power in VA: 1200 VA	1		

Warranty : _____
 The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
		Input Connection Type: IEC 60320 C14 Output connection: 4 x universal, 1 x IEC 60320 C13 Battery type: Lead-acid battery Mounting support Floor Network frequency 50/60 Hz +/-5 Hz auto-sensing Input voltage limits 140 to 300 V 230 V AC Output frequency 50/60 Hz +/- 1 Hz sync to mains UPS type Line Interactive Wave type: Stepped approximation to a sinewave IP degree of protection: IP20 Battery voltage: 12V Battery capacity 9.0 Ah Battery life 2 to 3 year(s) Surge energy rate 273: J Mercury free: Yes Warranty: 2 years Local Supplier Warranty on UPS			
2	unit	MONOCHROME MULTIFUNCTION PRINTER , Printer Type: Print, Scan, Copy, Fax with ADF Maximum Copies from Standalone: 99 copies Reduction/Enlargement: 25-400 % Auto Fit Function Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: Legal (ADF) ISO 29183, A4, Simplex (Black): Up to 17 ipm Scanner Type: Flatbed colour image scanner Sensor Type: CIS ,Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Scan Speed: Flatbed (200dpi): Monochrome: 12sec, Colour: 27sec ADF (200dpi): Monochrome: 7.0ipm ADF Capacity: 64 to 95 g/m2			

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 10/30/2024
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 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
		Paper Capacity:35 sheets of A4 paper Number of Paper Trays:2 Input Capacity: Cassette 1: 250 Sheets-A4/Letter Plain Paper (80 g/m2); 10-sheets-Envelope; Rear Slot: 1 Sheet-A4 Plain Paper Output Capacity: Up to 100 Sheets Maximum Paper Size:215.9 x 1200 mm (8.5 x 47.24") Paper Sizes:Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), Envelopes: #10, DL, C6 Paper Feed Method: Friction feed Print Margin:3 mm top, left, right, bottom via custom settings in printer driver Interface: USB 2.0 Network:Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct Network Protocol:TCP/IPv4, TCP/ LCD Screen:2.4" LCD Touch Screen Nozzle Configuration:400 x 2 nozzles Black Print Direction:Bidirectional printing Maximum Print Resolution:1200 x 2400 dpl (with Variable-Sized Droplet Technology) Minimum ink Droplet Size:2.8 pl Print Speed: Draft Text Merno, A4 (Black): Up to 39 ppm *1 ISO 24734, A4 (Black): Simplex: Up to 20 ipm, Duplex: 9.0 ipm *1 First Page Out Time (Black): Approx. 6 sec (simplex)/13 sec (duplex) Warranty: 4 years warranty 50,000 prints, whichever comes first. On-site repair by an authorized technician by the manufacturer.			

Warranty : _____
 The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,
AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11423542
Procuring Entity TARLAC STATE UNIVERSITY
Title I.T. Equipment
Area of Delivery Tarlac

Solicitation Number: 872-2024	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Equipment Supplies and Consumables	Date Published	01/11/2024
Approved Budget for the Contract: PHP 97,000.00	Last Updated / Time	31/10/2024 09:15 AM
Delivery Period: 30 Day/s	Closing Date / Time	07/11/2024 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

for office use

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	OFFICE DESKTOP COMPUTER	PC Assembly: Pre-built by the manufacturer Processor: At least 10 cores and 16 threads or equivalent, Latest generation processor available on the market or higher, Max Turbo Frequency At least 4.6 GHz, at least 10 nm Process Size OS: Preloaded Genu	1	Set	75,000.00
2	MONOCHROME MULTIFUNCTION PRINTER	Printer Type: Print, Scan, Copy,Fax with ADF Maximum Copies from Standalone: 99 copies Reduction/Enlargement:25-400 % Auto Fit Function Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size:Legal (ADF) ISO 29183, A4, Simplex (Black): Up to 17 ipm	1	Unit	22,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
Date Created 31/10/2024

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