



TARLAC STATE UNIVERSITY
OFFICE OF ADMISSION AND REGISTRATION
 Tarlac City, Philippines

APPLICATION FORM FOR CROSS ENROLLEE

2 pcs. 2x2 colored pictures with name tag (taken within the last six months)

PLEASE PROVIDE THE CORRECT INFORMATION AND PRINT LEGIBLY

Application No.: _____ Student Number: _____
 Application Type: Cross-Enrollee School Year: _____
 Course & Major: _____ College: _____

PERSONAL INFORMATION

_____ **Last Name** _____ **First Name** _____ **Middle Name** _____ **Jr./II/III**

Date of Birth: - -
Month Day Year Place of Birth: _____

Gender: MALE FEMALE Civil Status: Single Married Widow/er

Nationality: _____ Contact Number: _____
 Religion: _____ Email Address: _____

Complete Residence Address: _____
 Postal/Zip Code:

Request is hereby made for a permit to allow the undersigned to cross-enroll this _____ Semester of School Year (S.Y.) _____ in _____ for the following:

| Subject Code | Subject Title / Description | Unit |
|--------------|-----------------------------|------|
| | | |
| | | |
| | | |
| | | |

No. of units original enrolled in based on registration certificate: _____
 No. of units to be cross-enrolled: _____
 Total no. of units enrolled: _____

Reason/s to Cross-Enrollee:

In consideration of my admission to **Tarlac State University** and all the privileges of students in this institution I hereby pledge to abide and comply with all the rules and regulations set by competent authorities in this University. Furthermore, I bind myself with all the present and future requirements of the curriculum I am enrolled in as prescribed by the Institution.

Verified true and correct:

Very truly yours,

Head, Admission Unit

 Signature over Printed Name of Applicant

Data Privacy Notice and Consent

Tarlac State University (TSU) is committed to protecting the personal information of its students. By accomplishing this form, you acknowledge and agree to the following:

1. Collection of Personal Information

TSU collects your personal and academic information solely for processing, verifying, and documenting your cross enrollment request.

2. Use and Processing of Data

Your information will be used for:

- Validation of identity and student status
- Evaluation and approval of cross enrollment
- Coordination between TSU and the host institution
- Updating academic records

3. Data Storage and Security

TSU stores both physical and digital records in secured systems accessible only to authorized personnel. The University implements administrative, physical, and technical safeguards to maintain the confidentiality of your data.

4. Data Sharing

Your information may be shared with:

- The host school where you intend to cross enroll
- TSU academic and administrative offices involved in processing your request
- TSU will not share your data with unauthorized third parties unless required by law.

5. Right of the Data Subject

Under RA 10173, you have the right to:

- Access and request a copy of your personal data
- Correct or update inaccurate information
- Withdraw consent (subject to university policies)
- File a complaint with the National Privacy Commission

DATA PRIVACY CONSENT

I have read and understood the Data Privacy Notice above. I freely and voluntarily give my consent for Tarlac State University to collect, process, and share my personal data for the purpose of cross enrollment.

 Signature of Student

 Name of Parent/Guardian