



WORK ORDER

DELIVERY DUE DATE: 4/12/2022

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **WJRC COMPUTER SERVICES**
Address : Unit No. 204 Rising Sun Bldg., McArthur Highway, Brgy. San Nicolas, Tarlac City
TIN : 480-803-844-000
Tel. No. : (045) 925-0829/ 0933-648-6674/ 0975-083-1134

Work Order No.: 2022-020
Date : 3/15/2022
JO No. : 2022-026
Date : 3/1/2022
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: PRINTER REPAIR SERVICES -1 unit office printer (Epson L3110) due to deformed encoder disk, shorted power transistor IC and possible shorted printer head *****	7,150.00	<u>7,150.00</u>

COMMISSION ON AUDIT - TSU
RECEIVED
By: *[Signature]* Date: **MAR 24 2022**

(Please read carefully at the back hereof)

Charge to:
ROA No. : 02-10201-22-03-0094
CONFORME & RECEIVE COPY :

WJRC COMPUTER SERVICES
Firm/Dealer/Supplier/Contractor

Date _____
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

FUNDS AVAILABLE:
[Signature]
JASPER A. YAUDER, CPA
Budget Officer

APPROVED: *[Signature]*
DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Form No. : TSU-PRO-SF 10

Revision No.: 01

Effectivity Date: March 01, 2017

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