



PURCHASE ORDER

DELIVERY DUE DATE:

02 DEC 2024

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **INFOWORX INC.**
 Address : Mc Arthur Highway, San Roque, Tarlac City
 Type of Business : Merchandising
 TIN No. : 004-845-988-005 VAT Reg.
 Tel. No. : Telefax No.: 045-491-2383

PR No.: 2024-09-373
 PO No.: 2024-685
 Date: 10/31/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 calendar days
 Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cartridge	INK CARTRIDGE, HP LOS60AA, 955 (Black) ***** <i>Purpose: for office use</i>	10	1,700.00	<u>17,000.00</u>

(Total Amount in Words) Seventeen Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
 President
 Authorized Official



Conforme:

Jasper 11-12-2024

INFOWORX INC.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available:

Jasper
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-202441-2024-11-3598
 Amount : ₱17,000