



PURCHASE ORDER

DELIVERY DUE DATE: 06 JUL 2024

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

TRIPLE 1 OFFICE SUPPLIES & EQUIPMENT

Supplier : **TRADING**
 Address : **445 M.H. Del Pilar St. Santo Cristo Tarlac City**
 Type of Business : Merchandising
 TIN No. : 441-393-698-000
 Tel. No. : 0916-662-3833

PR No.: 2024-02-093
 PO No.: 2024-335
 Date: 5/22/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
 Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	box	FOLDER , Pressboard, 100pcs/box	5	1,042.00	5,210.00
3	roll	TAPE , masking, width: 48mm (±1mm), length: 50meters	10	60.00	600.00
6	unit	MAGNETIC WHITEBOARD , 3x4	1	2,938.00	2,938.00
17	piece	ERASER , Rotring	15	55.00	825.00
***** <i>Purpose: for Establishment of DOST-TSU Aslagan TBI</i>					<u>9,573.00</u>

(Total Amount in Words) Nine Thousand Five Hundred Seventy-Three Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
 President

Authorized Official

Conforme:

TRIPLE 1 OFFICE SUPPLIES & EQUIPMENT TRADING

(Signature over printed name & date) 6-6-24

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No.: 02-70813-2024-05-017
 Amount: 9,573.00