



# PURCHASE ORDER

**DELIVERY DUE DATE:** 11/7/23

Procurement Unit

Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
 Address : **C. Santos St., Tarlac City**  
 Type of Business : **Merchandising**  
 TIN No. : **000-540-804-000 VAT Reg.**  
 Tel. No. : **(045) 925-0944**

PR No.: **2023-09-364**  
 PO No.: **2023-527**  
 Date: **10/17/2023**  
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery:

Delivery Term: **20 calendar days**  
 Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
22	pcs	FLAT BRUSH, Nylon #0	5	63.00	315.00
23	pcs	FLAT BRUSH, Nylon #2	3	78.00	234.00
24	pcs	FLAT BRUSH, Nylon #4	5	93.00	465.00
25	pcs	FLAT BRUSH, Nylon #6	3	115.00	345.00
26	pcs	FLAT BRUSH, Nylon #8	3	148.00	444.00
31	pcs	CARTOLINA, White	3	8.00	24.00
32	pcs	CARTOLINA, Green	3	15.00	45.00
44	grams	GLITTERS, Silver, 250grams	2	100.00	200.00
45	grams	GLITTERS, Gold, 250grams	2	100.00	200.00
47	grams	GLITTERS, Black, 250grams	1	100.00	100.00
56	pcs	GUN TACKER, Standard Type T-50	3	1,500.00	4,500.00
59	pack	PLASTIC CELLOPHANE, Blue, 10's	2	135.00	270.00
60	pack	PLASTIC CELLOPHANE, Yellow, 10's	2	135.00	270.00
<i>Sub-total:</i>					<b>7,412.00</b>

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official

Conforme:

10/18/23

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

MISSION  
 RECEIVED  
 BY: *DW* OCT 18 2023

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : *02-706441-2022-10-2467*  
 Amount : *14,245.00*



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 Date of Delivery: \_\_\_\_\_ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
<i>Balance Forwarded:</i>					<b>7,412.00</b>
61	pack	PLASTIC CELLOPHANE, Red, 10's	2	135.00	270.00
62	pack	PLASTIC CELLOPHANE, Green, 10's	2	135.00	270.00
65	yard	METALLIC FOIL, Yellow, per yard	5	26.00	130.00
66	roll	METALLIC FOIL, Red	15	26.00	390.00
67	roll	METALLIC FOIL, Pink	10	26.00	260.00
69	roll	METALLIC FOIL, Gold	20	26.00	520.00
70	roll	METALLIC FOIL, Green	5	26.00	130.00
71	roll	METALLIC FOIL, Blue	20	26.00	520.00
72	roll	METALLIC FOIL, Purple	5	30.00	150.00
73	pcs	WHISTLE	5	85.00	425.00
78	pack	CONSTRUCTION PAPER, Blue, 20's, a4	5	38.00	190.00
79	pack	CONSTRUCTION PAPER, Yellow, 20's, a4	5	38.00	190.00
80	pack	CONSTRUCTION PAPER, Red, 20's, a4	5	38.00	190.00
<i>Sub-total:</i>					<b><u>11,047.00</u></b>

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Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official

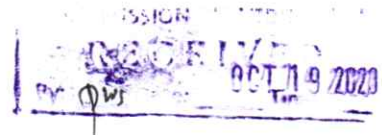
Conforme:

10/18/23

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-MU44-2023-10-2487  
 Amount: 14,245.00





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 Date of Delivery: \_\_\_\_\_ Payment Term: n/15

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		<i>balance forwarded:</i>			<b>11,047.00</b>
81	pack	VELLUM PAPER, Long 10's, 220gsm, Cream	10	78.00	780.00
82	pack	STICKER PAPER, 10's, a4	5	98.00	490.00
84	roll	TAPE, Double Sided, 3/4	14	33.00	462.00
85	roll	TAPE, Double Sided, 1inch	10	39.00	390.00
86	pack	CREPE PAPER, Blue, 10's	2	115.00	230.00
87	pack	CREPE PAPER, Yellow, 10's	1	115.00	115.00
88	pack	CREPE PAPER, Red, 10's	1	115.00	115.00
89	pack	CREPE PAPER, White, 10's	2	115.00	230.00
113	pack	PING-PONG BALLS	2	100.00	200.00
116	box	BALLPEN, Black, 12's	2	93.00	186.00
					<b><u>14,245.00</u></b>
		***** Purpose: Materials for the Foundation Week Celebration			

(Total Amount in Words) Fourteen Thousand Two Hundred Forty-Five Pesos Only

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Very truly yours,

DR. GRACE N. ROSETE  
 Vice President for Administration  
 Authorized Official

Conforme:

10/18/23

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-206491-2023-10-24167  
 Amount : 14,245.00