



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 26 JAN 2025

Supplier : **GREGMAN'S GENERAL MERCHANDISE**

Address : Zamora St., San Roque, Tarlac City

Type of Business : Merchandising

TIN No. : 157-742-805-000 VAT Reg.

Tel. No. : 0969-503-1228

PR No.: 2025-01-009

PO No.: 2025-050

Date: 01/23/2025

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 2 calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	CROWN, Silver, XL (Ms)	1	1,800.00	1,800.00
5	roll	RIBBON, White, Premium Satin, 2" (50yards/roll)	3	180.00	540.00
8	roll	RIBBON, Metallic ^{Gold} Maroon, 2" (50yards/roll) ***** <i>Purpose: Materials to be used for MR. and MS. LTS</i>	2	190.00	380.00
					<u>2,720.00</u>

(Total Amount in Words) Two Thousand Seven Hundred Twenty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Conforme:

1/24/25

GREGMAN'S GENERAL MERCHANDISE

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-Main-1-2025-01-0302

Amount : 2,720.00