



WORK ORDER

DELIVERY DUE DATE: 5-2-23

Procurement Unit
Tel No.: 045-606-0142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**
Address : **San Sebastian Village Phase 3, Tarlac City**
TIN : **007-290-469-000 VAT REG.**
Tel. No. : **045 - 9821814**

Work Order No.: 2023-062
Date : 04/04/2023
JO No. : 2023-064
Date : 03/17/2023
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendars days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: PRINTING SERVICES Printing of the Stentorian's Annual Newsletter (110 Copies) *****	22,000.00	<u>22,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-20244
ROA No. : 2023-04-072
CONFORME & RECEIVE COPY :

COMMISSION ON AUDIT TSU
RECEIVED
EX: Y Date: APR 13 2023

A.C. MENDOZA PRINTING COMPANY INC.

Firm/Dealer/Supplier/Contractor

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official