**Form 4**

**ENDORSEMENT FOR PRESENTATION TO THE UNIVERSITY ACADEMIC COUNCIL**

\_\_\_\_\_\_\_\_\_\_\_

*Date*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Dean, College of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This University

**RE: ENDORSEMENT FOR PRESENTATION TO THE UNIVERSITY ACADEMIC COUNCIL**

Dear Madam/Sir:

May I respectfully endorse the presentation to the University Academic Council of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from the Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of your esteemed college, provided all comments and suggestions from the University Curriculum Committee have been incorporated (Please find attached comments and suggestions).

Proposed Curriculum Revision/Proposed Offering of a New Curricular Program

To ensure a smooth process, all necessary documents must be thoroughly prepared following OCI guidelines.

Thank you for your continued dedication to ensuring the development of our academic programs.

Endorsed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair, University Curriculum Committee