



# PURCHASE ORDER

**DELIVERY DUE DATE:** 01-19-<sup>2020</sup>~~2019~~

Procurement Unit  
Telephone No.: 045-606-8142/606-8157

Supplier: **ELIZ'S GARMENTS**  
Address: 4247-A Pascual Ave., Gate 3 San Sebastian Village,  
Tarlac City  
TIN#: 177-228-554-000 VAT Reg.  
Tel. No.: 0920-902-9100

PR No.: 2019-10-423  
PO No.: 2019-763  
Date: 11/22/2019  
Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery: \_\_\_\_\_

Delivery Term: 45 Calendar Days  
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pc	<b>SOUVENIR POLO SHIRT (SHORT SLEEVES)</b> lacoste (honeycombed) color: Teal Green w/ embroidered Tarlac State U (front) Color: Sacramento for collar and cuff as per sample Sizes: S-20, M-59, L-20, 6XL-1	100	220.00	22,000.00
2	pc	<b>SOUVENIR POLO SHIRT (SHORT SLEEVES)</b> lacoste (honeycombed) color: Wine Red w/ embroidered Tarlac State U (front) Color: Black for Collar and cuff as per sample Sizes: S-10, M-15, L-25	50	220.00	11,000.00
3	pc	<b>SOUVENIR POLO SHIRT (SHORT SLEEVES)</b> lacoste (honeycombed) color: Old Rose w/ Embroidered Tarlac State U (front) Color: Light Pink for collar and cuff as per sample Sizes: S-50, M-80, L-60, XL-50, 2XL-5, 3XL-4, 6XL-1 ***** Purpose: For BAASO Souvenir	250	220.00	55,000.00
					<b>88,000.00</b>

(Total Amount in Words) Eighty Eight Thousand Pesos Only  
Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,  
  
DR. GLENARD T. MADRIAGA  
VP, Admin. & Finance  
Authorized Official

Conforme:   
ALEXAN Y. LO 11/5/19

**ELIZ'S GARMENTS**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT-TSU  
RECEIVED  
05 DEC 2019

Funds Available:   
**JESUS S. DANGANAN**  
Budget Officer

ALOBS No.: \_\_\_\_\_  
Amount: \_\_\_\_\_  
  
11/5/19