



# WORK ORDER

**DELIVERY DUE DATE:** 17 FEB 2025

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **DEN-BELS FOOTWEAR AND GENERAL MERCHANDISE (MARIBEL MACARANAS)**

Work Order No.: 2025-014

Address : Ancheta St., Poblacion, Tarlac City

Date : 1/15/2025

TIN : 253-281-708-001 Non VAT

JO No. 2024-408

Tel. No. : 0939-371-7888 / 491-4961

Date : 10/4/2024

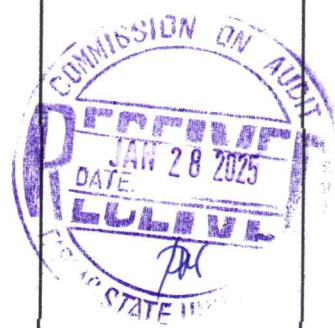
SIR/MADAM:

Mode of Procurement: Small Value

Mode of Payment: n/15

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: CUSTOMIZED RETRACTABLE BALLPEN</b>  -50 pcs Customized Retractable Ballpen with Aslagan Logo Design -Assorted Color: Black, White, Gray, Red, Blue (black ink) *****	5,000.00	<b><u>5,000.00</u></b>



(Please read carefully at the back hereof)

Charge to: 02-306603  
ROA No.: 1025-21-0015  
CONFORME & RECEIVE COPY:

FUNDS AVAILABLE:

**DEN-BELS FOOTWEAR AND GENERAL MERCHANDISE (MARIBEL MACARANAS)**

JASPER A. YAUDER, CPA

Firm/Dealer/Supplier/Contractor

Budget Officer

Date

Bank Account Name: \_\_\_\_\_

APPROVED:

Bank Account Number: \_\_\_\_\_

DR. ARNOLD E. VELASCO

Bank Name: \_\_\_\_\_

President

Bank Address: \_\_\_\_\_

Authorized Official