



# WORK ORDER

**DELIVERY DUE DATE:** 4-29-23

Procurement Unit  
Tel No.: 045-606-0142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**  
Address : San Sebastian Village Phase 3, Tarlac City  
TIN : 007-290-469-000 VAT REG.  
Tel. No. : 045 - 9821814

Work Order No.: 2023-056  
Date : 3/24/2023  
JO No. : 2023-046  
Date : 2/21/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendars days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: PRINTING SERVICES,</b> Ignite (70 pcs) and Aslag (80 pcs) Size: 6x6 inches *****	12,750.00	<b><u>12,750.00</u></b>

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
MAR 20 2023

(Please read carefully at the back hereof)

Charge to: 02-706411  
ROA No.: 2023-03-0615  
CONFORME & RECEIVE COPY :

**A.C. MENDOZA PRINTING COMPANY INC.**  
Firm/Dealer/Supplier/Contractor  
3/20/2023  
Date

**FUNDS AVAILABLE:**  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**  
  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official