

TARLAC STATE UNIVERSITY

**QUALITY MANAGEMENT UNIT**

**DOCUMENT REGISTRATION, REVISION & ABOLITION FORM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Document No. | Document Title | | Classification  *New – “****N****”*  *Revision – “****R****”*  *Abolition – “****A****”* | Rev No. |
|  |  | |  |  |
| Creation/Revision/Abolition Date: |  | Effectivity Date: |  | |

**Changes/Modifications** (*use an additional sheet if necessary*):

|  |  |  |
| --- | --- | --- |
| Section | Page | Changes/Modifications |
|  |  |  |

**Distribution List:**

All Offices

**OUP** University President

**LEG**  Office of Legal Counsel

**BOR** Board Secretary

**EXE** Executive Assistant

**MIS** Office of Management Information Systems

**IAS** Office of Internal Audit Service

**OGM** Office of Governance and Quality Management Unit

**DPO** Office of Data Privacy

**QMU** Quality Management Unit

**ART** Anti-Red Tape Unit

**FOI** Freedom of Information

**OIA** Office of International Affairs and Linkages

**QAO** Office of Quality Assurance

**CAL** Office of Culture, Arts, and Languages

**PME** Office of Planning

**PAI** Office of Public Affairs

**AAO** Office of Alumni Affairs

**VPA** Vice President for Academic Affairs

**OCR** Office of Curriculum and Instruction

**LMS** Office of Library Management Services

**NST** Office of TSU National Service Training Program

**GST** Office of Graduate Studies

**ORA** Office of Admission and Registration

**SAS** Student Affairs and Services

**GAC** Guidance and Counselling Unit

**CJS** Career Education and Job Placement Services Unit

**TEM** Testing, Evaluation and Monitoring Services Unit

**EED** Economic Enterprise Development Unit

**SOU** Student Organization Unit

**SDU** Student Discipline Unit

**SPU** Student Publication

**SDS** Student Discipline Unit

**SDM** Sports and Development Unit

**SDU** Student Discipline Unit

**SFA** Scholarship and Financial Assistance Unit

**RAR** Research, Accreditation and Records

**IDI** International, Differently Abled, Indigenous and Marginalized Student Services

**CAF** College of Architecture and Fine Arts

**CSS** College of Arts and Social Sciences

**CBA** College of Business and Accountancy

**HTL** University Hotel

**HRM** Hotel & Restaurant Management

**CCS** College of Computer Studies

**CTE** College of Education

**CET** College of Engineering

**SOL** School of Law

**CPA** College of Public and Administration

**COS** College of Science

**CJE** College of Criminal Justice and Education

**CIT** College of Industrial Technology

**VPF** Vice President for Administration

**MPL** Motorpool Unit

**OAS** Office of Administrative Services

**ASU** Administrative Services Unit

**CAS** Cashiering Unit

**PRO** Procurement Unit

**RAU** Records and Archives Unit

**SUP** Supply and Property Management Unit

**CSU** Civil Security Unit

**HRD** Human Resource Development and Management

Office

**CFO** Office of Finance

**FIN** Accounting Office

**BMU** Budget Management Unit

**CAS** Cashiering Unit

**BAS** Office of Business Affairs and Auxiliary Services

**FDM** Office of Facilities Development and Management

**PDU** Planning and Design Unit

**MIU** Monitoring and Inspection Unit

**CMU** Contract Management Unit

**JGS** Janitorial and Grounds Services Unit

**FMU** Facilities Maintenance Unit

**GAD** Office of Gender and Development

**OHS** Office of University Health Services

**DHO** Dental Unit

**MSO** Medical Unit

**PCS** Pollution Control and Safety Unit

**VPR** Vice President for Research, Development and Extension

**TTO** Office of Technology Development Transfer & Commercialization

**ERC** Research Ethics Review Committee

**FTR** Center for Food Technology and Research

**ORD** Office of University Research Development

**MCL** Microbiology Laboratory

**PCL** Physico-Chemistry Laboratory

**ATL** Analytical Testing Laboratory

**ESO** Office of University Extension Services

**SET** Center for Solar and Emerging Technology

**CLG** Center for Community and Local Governance Studies and Policy

Development

**CER** Center for Engineering and Environmental Research

**IPD** Center for Peace, Indigenous People's Resources and Development

**NPR** Center for Natural Products Research

Others:

**DRR** Disaster Risk Reduction

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Author: | Reviewed by: | Approved by: |
|  |  |  |